

**GOVERNMENT OF MEGHALAYA**  
**DIRECTORATE OF EMPLOYMENT & CRAFTSMEN TRAINING**  
**DEPARTMENT OF LABOUR, EMPLOYMENT AND SKILL DEVELOPMENT**  
**Project Implementation Unit: 3 (PIU3)**

No. DET-73/2025/2275

Dated Shillong the, 19<sup>th</sup> June 2025

**Invitation for Bids**

**Date:** 20<sup>th</sup> June, 2025.

**Loan/Grant No. and Title** 46166-003- Supporting Human Capital Development in Meghalaya (SHCDM-II) Project.

**Contract No. and Title** IT-03, Hiring of an agency for Design, Development, Commissioning and Operation & Maintenance of Management Information System (MIS) for Industrial Training Institutes (ITIs).

**Deadline for Submission of Bids-** 11 July 2025.

1. The Government of India has received funding support from the Asian Development Bank (ADB) toward the cost of Supporting Human Capital Development in Meghalaya (SHCDM-II) Project, and part of the funding will be used for the payment of the contract named above.
2. The Directorate of Employment & Craftsman Training, Government of Meghalaya (“the Employer”) invites sealed bids from eligible Bidders for Design, Development, Commissioning and Operation & Maintenance of Management Information System (MIS) for Industrial Training Institutes (ITIs).
3. Process for open competitive bidding will be adopted in accordance with ADB’s [Single Stage - Two Envelope](#) methodology and is open to all Bidders from eligible countries as described in the Bidding Document.
4. Only eligible Bidders with the following key qualifications defined in the Bidding Document may participate in this bidding:
5. To obtain further information regarding the bid the Bidders should contact:

Sr. No	Eligibility Criteria	Documentary Evidence
1	The bidder must be a legal entity registered in India under the Companies Act, 1956, or a partnership firm registered under the Limited Liability Partnership Act of 2008, having registered office in India and should be in existence for at least last 10 (ten) years, as on 31 <sup>st</sup> March 2025.	Certificate of Incorporation/ Registration Certificate
2	a. The Bidder should have average minimum <b>annual turnover of INR 5 (five) Crores</b> in the preceding three financial years (i.e. FY 2021-2022, 2022-2023 and 2023-24). b. The bidder shall have a positive net worth as on 31.03.2025	Balance sheet, Profit & Loss Statement & CA Certificate
3	The bidder should have similar experience in end-to-end IT& MIS enabled web-based solution during the last 3 (three) financial years i.e., 2022-2023, 2023-2024, 2024-2025 for any Central Govt. / State Govt. / NSDC / State Skill Development Mission / Multilateral Funding Agency/ any other Government agency/ Private University/ Private Educational Establishment in India having <ul style="list-style-type: none"><li>➤ Having at least 1 (one) project with project value &gt;= INR 2 (two) crore.</li><li>➤ Having at least 2 (two) projects with project value &gt;= INR 1.25 (one point two five) crore for each project.</li><li>➤ Having at least 3 (three) projects with project value &gt;= INR 1 (one) crore for each project.</li></ul>	Documents supported with Work order/ Purchase Order/ Completion Certificate issued by employer/ client confirming the scope of work
4	The Bidder shouldn’t be blacklisted by any one of the following - Central Government / State Government / Government Undertakings / University/ Educational Institutions / Government Bodies / PSUs in India, as on the date of submission of the bid.	Self-declaration from authorized signatory on the company letterhead

The Director,  
Directorate of Employment & Craftsman Training,  
Keating Road (opp. Shillong Civil Hospital), Shillong, Meghalaya, 793001  
Contact No- 9856024237  
Email ID- [dectadbpiu3@gmail.com](mailto:dectadbpiu3@gmail.com)

6. To purchase the Bidding Documents in English, eligible Bidders should:

- Write to the address above requesting the Bidding Documents for Hiring of an agency for Design, Development, Commissioning and Operation & Maintenance of Management Information System (MIS) for Industrial Training Institutes (ITIs).
  - Pay a non-refundable fee of INR 10,000/- (Rupees Ten Thousand) only by Demand Draft (DD) from any Scheduled/Nationalized bank payable at Shillong in favor of **DECT SHCDM II, Payable at Shillong**.
7. Deliver your bid to the address The Director, Directorate of Employment & Craftsman Training, Keating Road (opp. Shillong Civil Hospital), Shillong, Meghalaya, 793001 Contact No- 9856024237, Email ID - [dectadbpiu3@gmail.com](mailto:dectadbpiu3@gmail.com) on or before the deadline: **11 July 2025, at 15:00 Hours (IST)** together with a Bid Security/Bid-Securing Declaration (Section 1, Clause ITB 21) as described in the Bidding Document.
8. All the prospective Bidders are encouraged to study the bidding documents thoroughly and participate in Pre-bid meeting.
- Bids will be opened on the date of bid submission in the presence of Bidders' representatives who choose to attend.
- Bid documents, any addendum, clarification to the Bidder's queries and corrigendum etc. will be communicated to each bidder and published on <https://dectmeg.nic.in/>, <https://megplanning.gov.in>. In case there is a holiday on the day of bid opening, activities assigned on that date shall be carried out on the next working day.

Sd/-  
Director,  
Employment and Craftsmen Training  
Meghalaya Shillong