

Dear candidate,

We are pleased to inform you that Model Career Centre Shillong(Employment Exchange, Shillong) is organizing a placement drive on various job opportunities available in Shillong region on the 25th June 2024 in the Employment Exchange Shillong Office premises.

The details of the placement drive is as follows:

Date: 25th of June 2024(Tuesday)

Reporting Time: 11:00AM-12:00 PM (registration will be closed at 12:00PM sharp)

Venue: Employment Exchange, Shillong. 4th floor DECT building Keating Road

The details of vacancies are as follows:

1. Role : e-Commerce Associate
 - Graduate with relevant experience
 - 18 to 25k per month

2. Role : Social Media Coordinator
 - Graduate with relevant experience
 - 15 to 20k per month

3. Role : Executive Assistant
 - Graduate with relevant experience
 - 25k to 30k per month

4. Role : Multitasker
 - Graduate
 - Upto 10k per month

5. Role : Graphic designer
 - Graduate with relevant experience
 - Salary negotiable as per experience and skills

6. Role : Sales executive
 - Graduate with relevant experience
 - 20-25k per month
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Documents to carry:

1. Employment Exchange registration card
2. ID card
3. CV

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Kindly be aware of frauds. MCC Shillong never asks for any amount for registration, training or providing jobs.