

**MODULAR EMPLOYABLE SKILL (MES)
UNDER SKILL DEVELOPMENT INITIATIVE (SDI) SCHEME**

ORGANIZATIONAL STRUCTURE

Nodal Officer

- Ref. Notification No. LBG. 37/2009/17; Dated 18.04.2012

Joint Director Employment & Craftsmen Training, Directorate of Employment & Craftsmen Training, Meghalaya, Shillong.

Functions:

To co-ordinate with the Vocational Training Providers (VTPs) located in Meghalaya, the Assessing Bodies and Regional Directorate of Apprenticeship Training (RDAT) Directorate General of Employment & Training (DGET), Ministry of Labour & Employment, Government of India, and to support the VTP Evaluation Committee (VEC) in performing the assigned function.

Nodal Industrial Training Institute under Skill Development Initiative Scheme

- Ref. Notification No. LBG. 37/09/4; Dated 24.08.2009.

Functions:-

- ❖ To co-ordinate with Vocational Training Providers (VTPs) and provide support to the Assessing Bodies in its jurisdiction.

Members:-

S.No.	District Wise Nodal ITIs	Designation of Nodal Officers
1.	ITI, Rynjah, Shillong, East Khasi Hills District.	Principal, ITI, Shillong.
2.	ITI, Araimile, Tura, West Garo Hills District.	Principal, ITI, Tura.
3.	ITI, Khliehtyrshi, Jowai, Jaintia Hills District	Vice-Principal, ITI, Jowai.
4.	ITI, Nongstoin, West Khasi Hills District.	Vice-Principal, ITI, Nongstoin.
5.	ITI, Williamnagar, East Garo Hills District.	Vice-Principal, ITI, Williamnagar.
6.	ITI, Nongpoh, Ri-Bhoi District.	Vice-Principal, ITI, Nongpoh
7.	ITI, Baghmara, South Garo Hills District.	Vice-Principal, ITI, Baghmara.

Vocational Training Provider (VTP) Evaluation Committee (VEC)

➤ Ref. Notification No. LBG. 37/2009/19; Dated 18.04.2012

Functions:-

1. Verification of VTP Registration Applications and Recommendation for Inspection to be conducted by the duly constituted VTP Inspection Committee (VIC).
2. Scrutiny of the VTP Inspection Report and related documents after consideration of the recommendation of the VTP Inspection Committee (VIC).
3. Recommendation of an Organization / Institute for becoming a VTP under the SDI Scheme for consideration by the Board of Directors of the State Council for Training in Vocational Trades (SCTVT).
4. Registration of VTP duly recommended by the Board of Directors of the State Council for Training in Vocational Trades (SCTVT) / Govt., of Meghalaya in Labour Department.
5. Communication to the Applicant about the approval / rejection of the Application.

Members:-

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| 1. The Director of Employment & Craftsmen Training, Meghalaya, Shillong . | Chairman |
| 2. The Joint Director of Employment & Craftsmen Training, Meghalaya, Shillong / Nodal Officer, SDI Cell (Directorate), Meghalaya, Shillong. | Member
Secretary |
| 3. The President, Confederation of Industries, Meghalaya, Shillong or Representative. | Member |
| 4. Labour Commissioner, Meghalaya Shillong | Member |
| 5. Director of Commerce & Industries, Meghalaya, Shillong | Member |

The Committee may invite any relevant Trade Experts from the Industry.

Vocational Training Provider (VTP) Inspection Committee

➤ Ref. Notification No. LBG. 37/2009/18; Dated 18.04.2012

Functions:-

1. Inspection of the Training Centre's Infrastructure and Amenities (Space, Power Norms and Tools & Equipments, etc) within 15 days from the date of receipt of the Applications duly scrutinized and verified by the VTP Evaluation Committee (VEC). The deficiencies, if any, in the application shall be communicated to the applicant. The applicant shall furnish all such information / documents / proofs sought by the Inspection Committee for the purpose of Evaluation.
2. To furnish the VTP Inspection Report in the prescribed format (Annex II) within 15 days from the date of Inspection and forward the decision to the VTP Evaluation Committee (VEC).

Members:-

East Khasi Hills District:-

1.	Principal, Govt., ITI Shillong	Convener
2.	General Manager of District Commerce & Industries Centre (DCIC), Shillong or Representative	Member
3.	Deputy Labour Commissioner, District Deputy Labour Commissioner, East Khasi Hills District, Shillong or Representative	Member
4.	Employment Officer, District Employment Exchange, Shillong	Member
5.	Representatives of any District Industries Association / Confederation of Industries.	Member

West Khasi Hills District:-

1.	Vice-Principal, Govt., ITI Nongstoin	Convener
2.	General Manager of District Commerce & Industries Centre (DCIC), Nongstoin or Representative	Member
3.	Deputy Labour Commissioner, District Deputy Labour Commissioner, West Hills District, Nongstoin or Representative	Member
4.	Employment Officer, District Employment Exchange, Nongstoin	Member
5.	Representatives of any District Industries Association / Confederation of Industries.	Member

Jaintia Hills District:-

1.	Vice-Principal, Govt., ITI Jowai	Convener
2.	General Manager of District Commerce & Industries Centre (DCIC), Jowai or Representative	Member
3.	Deputy Labour Commissioner, District Deputy Labour Commissioner, Jaintia Hills District, Jowai or Representative	Member
4.	Employment Officer, District Employment Exchange, Jowai or Representative	Member
5.	Representatives of any District Industries Association / Confederation of Industries.	Member

Ri-Bhoi Hills District:-

1.	Vice-Principal, Govt., ITI Nongpoh	Convener
2.	General Manager of District Commerce & Industries Centre (DCIC), Nongpoh or Representative	Member
3.	Deputy Labour Commissioner, District Deputy Labour Commissioner, Ri-Bhoi Hills District, Nongpoh or Representative	Member
4.	Employment Officer, District Employment Exchange, Nongpoh or Representative	Member
5.	Representatives of any District Industries Association / Confederation of Industries.	Member

	Industries.	
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West Garo Hills District:-

1.	Principal, Govt., ITI Tura	Convener
2.	General Manager of District Commerce & Industries Centre (DCIC), Tura or Representative	Member
3.	Deputy Labour Commissioner, District Deputy Labour Commissioner, West Garo Hills District, Tura or Representative	Member
4.	Employment Officer, District Employment Exchange, Tura or Representative	Member
5.	Representatives of any District Industries Association / Confederation of Industries.	Member

East Garo Hills District:-

1.	Vice-Principal, Govt., ITI Williamnagar	Convener
2.	General Manager of District Commerce & Industries Centre (DCIC), Williamnagar or Representative	Member
3.	Deputy Labour Commissioner, District Deputy Labour Commissioner, East Garo Hills District, Williamnagar or Representative	Member
4.	Employment Officer, District Employment Exchange, Williamnagar or Representative	Member
5.	Representatives of any District Industries Association / Confederation of Industries.	Member

South Garo Hills District:-

1.	Vice-Principal, Govt., ITI Baghmara	Convener
2.	General Manager of District Commerce & Industries Centre (DCIC), Baghmara or Representative	Member
3.	Deputy Labour Commissioner, District Deputy Labour Commissioner, South Garo Hills District, Baghmara or Representative	Member
4.	Employment Officer, District Employment Exchange, Baghmara or Representative	Member
5.	Representatives of any District Industries Association / Confederation of Industries.	Member

The Committee may invite any relevant Trade Expert from the Industry for the Inspection.